

Online Reporting Tool Training



The CBD Online Reporting Tool site is <https://ort.cbd.int>

Image: Unsplash/Alexas_Fotos



THE BIODIVERSITY PLAN
For Life on Earth



UN
environment
programme



Convention on
Biological Diversity

Mandate and background

- CBD/COP/DEC/15/6 ...

6. *Requests* Parties to revise and update their national biodiversity strategies and action plans in accordance with Article 6 of the Convention, following the guidance provided in **annex I** to the present decision, aligned with the Kunming-Montreal Global Biodiversity Framework and its goals and targets, including those related to means of implementation, and **to submit them through the clearing-house mechanism** by the sixteenth meeting of the Conference of the Parties;

11. *Requests* Parties to submit their seventh national report **by 28 February 2026** and their eighth national report **by 30 June 2029**, to enable the preparation of the global reviews, as per Article 26 of the Convention, using the template provided in annex II, recognizing the specific challenges faced by developing country Parties in preparing and submitting their national reports in a timely manner, and the need for enhanced international cooperation to support them accordingly;



National Target and Reporting process

National Targets

Implements COP
Decision 15/6
Annex 1

CBD Online Reporting Tool
submission

National
Biodiversity
Strategic Action
Plan

NBSAP submission
(pdf submission format)

National
Reporting

Implements COP
Decision 15/6
Annex 2



THE BIODIVERSITY PLAN
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Convention on
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National Target and Reporting process

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THE BIODIVERSITY PLAN
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UN
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Convention on
Biological Diversity

- Available in all 6 UN languages
- Online version of Decision 15/6 National Target and Reporting templates
- Auto-validation of submissions (checking for required information)
- Workflow for publishing through roles

Login / landing page : https://ort.cbd.int

Online Reporting Tool

https://ort.cbddev.xyz

Convention on Biological Diversity CHM - ORT

Dashboard National Targets 7th National Report CHM

English [Sign in](#)

CHM / ORT

Recently Published!

Haiti recently published National Target.

If you are a country representative responsible for National Report submission, [click here](#) to begin

6th National Reports	7th National Reports	National targets	National Biodiversity Strategies and Action Plans (NBSAPs)
7 6TH NATIONAL REPORTS	0 7TH NATIONAL REPORTS	13 NATIONAL TARGETS	523 NBSAPS
By	By	By	By
7 COUNTRIES	0 COUNTRIES	4 COUNTRIES	100 COUNTRIES

Latest records

#	Title	Country	Type	Published on
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Login through Accounts.cbd.int (You need a CBD account to use this)

The screenshot shows a web browser window with the URL `https://accounts.cbddev.xyz/signin?returnUrl=https:%2F%2Fort.cbddev.xyz%2F`. The browser's address bar shows the page is zoomed to 90%. The browser's bookmark bar includes items like "COP-15 - Documents", "Eunomia - Meeting Ro...", "CBD Side-events", "CBD site monitoring", "Jira Atlassian", "Bioland v2 Dev", "https://bch-training.cb...", "GBF Page Model- Upd...", and "CBD Knowledge Hub".

The website's navigation bar is green and contains the following links: "The Convention", "Cartagena Protocol", "Nagoya Protocol", "Programmes", "Information", "Secretariat", "Sign In", and "en".

The main content area features a header with the text "accounts.cbd.int" and the Convention on Biological Diversity logo. Below the header is a "Sign in" section with the following elements:

- Email:** A text input field containing "alert.ray.urgently+PA@gmail.com".
- Password:** A password input field with masked characters (dots).
- Remember me · [Forgot password?](#)
- Buttons: "Sign in" (blue) and "Cancel" (white).

To the right of the sign-in form is a "No account?" section with the following content:

- Get started.** Create your CBD account.
- Button: "Sign up" (blue).
- Text: "Sign up to access and manage your registered events, print your priority passes, access in-session documents and much more."
- Text: "Sign up to access and manage your information registered under the CBD Website and different Clearing-Houses including the BCH, ABS-CH and CHM."

At the bottom right of the main content area is a "back to top" link.

The footer is a dark grey bar with a grid of links:

- The Convention:** Text of the Convention, List of Parties, Strategic Plan, Programmes and issues, Cooperation & Partnerships.
- Cartagena Protocol:** Text of the Protocol, List of Parties, Strategic Plan, Biosafety Clearing-House.
- Nagoya Protocol:** Text of the Protocol, List of Parties, ABS Clearing-House.
- Programmes:** Thematic Programmes, Cross-Cutting Issues, Major Groups.
- Information:** Meetings, Notifications, National Information, Publications.
- Secretariat:** Overview, Staff, Opportunities, Contact Us.

At the bottom of the page is a green bar with the text: "© 2024 SCBD | [Privacy Policy](#) | [Terms of Use](#)".

MENU NAVIGATION

Menu navigation

The screenshot shows the Online Reporting Tool (ORT) dashboard. The browser address bar is <https://ort.cbddev.xyz>. The page title is "CHM - ORT". The dashboard features a sidebar menu with the following items: Dashboard, NBSAPS, National Targets, All National Targets, My Country Targets, Overview, Part I, Part II, NATIONAL REPORTS, 6th National report, and 7th National report. The main content area displays four summary cards: 6th National Reports (7 reports by 7 countries), 7th National Reports (0 reports by 0 countries), National targets (15 targets by 4 countries), and National Biodiversity Strategies and Action Plans (NBSAPs) (523 NBSAPs by 100 countries). Below these cards is a table of latest records.

#	Title	Country	Type	Published on
1	South Sudan National Target 23 EXAMPLE	Haiti	National Target	16 May 2024 08:47
2	Sudan National Target 1	Haiti	National Target	16 May 2024 08:24
3	Haiti National Target 1	Haiti	National Target	16 May 2024 08:24

Landing page /
Dashboard

Access to NBSAPs

National Targets
submission (Annex I)

7th National Report

Menu navigation

The screenshot shows the CHM - ORT web application interface. The browser address bar is <https://ort.cbddev.xyz>. The page title is "CHM - ORT". The navigation menu on the left includes: Dashboard, NBSAPS, National Targets, All National Targets, My Country Targets, Overview, Part I, Part II, NATIONAL REPORTS, 6th National report, and 7th National report. The main content area displays a "Recently Published!" notification for Haiti, followed by four summary cards: 6th National Reports (7 reports by 7 countries), 7th National Reports (0 reports by 0 countries), National targets (15 targets by 4 countries), and National Biodiversity Strategies and Action Plans (NBSAPs) (523 NBSAPs by 100 countries). Below these cards is a table of "Latest National Targets" with columns for #, Title, Country, Type, and Published on. The table lists two entries: 1. South Sudan National Target 23 EXAMPLE and 2. Sudan National Target 1.

Callouts from the menu items:

- Overview of National Targets
- Part I Target submission (Annex I)
- Part II Mapping to global targets (Annex I)

NATIONAL TARGET SUBMISSION

Part I & Part II

ANNEX I - Submitting a new National Target

The screenshot shows a web browser window with the URL <https://ort.cbddev.xyz/national-targets>. The page title is "CHM - ORT". The navigation menu includes "Dashboard", "National Targets", "7th National Report", and "CHM". The breadcrumb trail is "CHM / ORT / National Targets".

The main content area is titled "National Targets" and contains a list of targets. A button labeled "+ Submit new target" is circled in red. The first target is "Test 18 and 19" with the description: "GBF-T18. Reduce harmful incentives by at least \$500 billion per year | GBF-T19. Financial resources increased to \$200 billion per year, including \$ 30 billion through international finance". The second target is "Sustainable consumptions choices are enabled so that the global footprint of consumption is reduced, food waste is halved, overconsumption is reduced and the generation of waste is reduced".

The footer of the page includes the logos for "THE BIODIVERSITY PLAN For Life on Earth", "UN environment programme", and "Convention on Biological Diversity".

ANNEX I – National Target submission : Introduction

The screenshot shows a web browser window with the URL <https://ort.cbddev.xyz/national-targets/my-country/part-1/new>. The page title is "National Target". A progress bar at the top of the content area shows three steps: "1 Introduction" (highlighted with a red circle), "2 Submission", and "3 Review". Below the progress bar, the main content area displays the title "Annex I" and the subtitle "Guidance for revising or updating national biodiversity strategies and action plans to Align with the KUNMING-MONTREAL global biodiversity framework". The text begins with "1. National biodiversity strategies and action plans (NBSAPs) are the main vehicle for implementation of the Convention on Biological Diversity at the national level. They are expected to be a key component of the enhanced planning, monitoring, reporting and review mechanism of the Convention for the Kunming-Montreal Global Biodiversity Framework. The present document provides guidance on revising or updating NBSAPs in the light of the Kunming-Montreal Global Biodiversity Framework. This guidance is in line with Article 6 of the Convention and complements previous decisions of the Conference of the Parties on various aspects of NBSAPs (in particular decision IX/8, para. 8, and decision X/2, para. 3). This guidance also takes into account calls to integrate and mainstream biosafety and access and benefit-sharing in NBSAPs pursuant to relevant decisions of the Conference of the Parties to the Convention and of the Conference of the Parties serving as the meetings of the Parties to the Cartagena Protocol on Biosafety and the Nagoya Protocol on Access and Benefit-sharing, as appropriate.[1]"

National Target overview

Online Reporting Tool

https://ort.cbdev.xyz/national-targets/my-country

CHM - ORT

Dashboard National Targets 7th National Report CHM

English Alert RAY

National targets (10)

#	Title	GBF goal(s) and target(s)	Status	Updated on
1		GOAL-A TARGET-13 TARGET-19 TARGET-14	Draft	17 May 2024 20:19 Blaise Gmail
2	National Target 23 EXAMPLE	GOAL-A TARGET-23	Validation successful Draft	16 May 2024 08:47 Alert RAY
3	NATIONAL TARGET 3 EXAMPLE	GOAL-B TARGET-03 TARGET-14	Draft	12 May 2024 18:32 Blaise Gmail
4		TARGET-03	Draft	03 Apr 2024 02:27 Blaise Gmail
5	Sudan National Target 1	GOAL-A TARGET-01	Published	16 May 2024 08:24 Alert RAY

National targets

Overview of targets

Global goals and targets represented

Published or in draft

View / Edit / Delete

ANNEX I – National Target submission

The screenshot shows a web browser window with the URL <https://ort.cbddev.xyz/national-targets/my-country/part-1/new>. The page title is "National Target". A progress bar at the top of the main content area shows three steps: 1 Introduction, 2 Submission (highlighted with a red oval), and 3 Review. Below the progress bar are buttons for "Save Draft", "Review", and "Close".

The main content area is titled "Government and Language(s)" and contains the following fields:

- Government ***: A dropdown menu with "Fiji" selected.
- Please select in which language(s) you wish to submit this record ***: A dropdown menu with "English" selected.
- Would like to submit this information in any other language(s)?**: Radio buttons for "Yes" and "No", with "No" selected.

A green circular help icon with a question mark is located in the bottom right corner of the form area.

The left sidebar contains the following navigation items:

- CHM - ORT
- Dashboard
- NBSAPS
- National Targets
- All National Targets
- My Country Targets
- Overview
- Part I
- Part II
- NATIONAL REPORTS
- 6th National report

The top navigation bar includes "Dashboard", "National Targets", "7th National Report", and "CHM". The language is set to "English" and the user is identified as "Alert RAY".

National target submission (Annex I)

The screenshot shows a web browser window with the URL <https://ort.cbddev.xyz/national-targets/my-country>. The page is titled "National target submission (template based on Annex I)". The interface includes a sidebar with navigation options like "Dashboard", "NBSAPS", "National Targets", "All National Targets", "My Country Targets", "Overview", "Part I", and "Part II". The main content area is divided into sections: "Alignment", "Contribution to global Goals", "Alignment with global targets *", "Degree of Alignment *", and "Explanation, including which aspects of the goal or target are covered". A yellow callout bubble points to the "National target submission (template based on Annex I)" text. Another yellow callout bubble points to a red bar on the left side of the "Degree of Alignment" section, with the text "Validation (red bars)". The "Degree of Alignment" section contains a table with the following content:

	Degree of Alignment
GBF-T23. Ensure Gender Equality and a Gender-Responsive Approach for Biodiversity Action	<input type="radio"/> High <input type="radio"/> Medium <input type="radio"/> Low

Below the table, there is a legend: "High = covers all elements of the global target", "Medium = covers most elements of the global target", and "Low = covers at least one element of the global target". The "Explanation" section has a text editor with a toolbar and a "Word count: 0" indicator.

National Target submission Part II – mapping of national with global goals and targets

Online Reporting Tool

https://ort.cbddev.xyz/national-targets/my-country/part-2

CHM - ORT

Dashboard National Targets 7th National Report CHM

CHM / ORT / National Targets / My Country / Part 2

National mapping with global Goals/Targets

Filter

Go to Overview Expand All

- GBF-G-A. Ecosystems are conserved, extinctions are halted and genetic diversity is maintained
- GBF-G-B. Biodiversity is sustainably used and its contributions to people are maintained, enhanced or restored
- GBF-G-C. Benefits from the use of genetic resources are shared and substantially increased
- GBF-G-D. The biodiversity funding gap of 700 billion USD is progressively closed by ensuring adequate means of implementation are available.
- GBF-T01. All areas are planned or managed to bring loss of areas of high biodiversity importance close to zero
- GBF-T02. 30% of degraded areas are under effective restoration
- GBF-T03. 30% of areas are effectively conserved
- GBF-T04. Threatened species are recovering, genetic diversity is being maintained and human-wildlife conflict is being managed
- GBF-T05. Use, harvesting and trade of wild species is sustainable, safe and legal

Part II : National mapping with Global goals and Targets

Part II : National mapping with Global goals and Targets

Online Reporting Tool

https://ort.cbddev.xyz/national-targets/my-country/part-2

COP-15 - Documents | Eonomia - Meeting Ro... | CBD Side-events | CBD site monitoring | Jira Atlassian | Bioland v2 Dev | https://bch-training.cb... | GBF Page Model- Upd... | CBD Knowledge Hub

CHM - ORT

Dashboard | National Targets | 7th National Report | CHM

English | Alert RAY

CHM / ORT / National Targets / My Country / Part 2

GBF-G-A. Ecosystems are conserved, extinctions are halted and genetic diversity is maintained

Edit mapping | Delete

National target(s) linked to this global Goal/Target	Element of Global Targets information
National Target 23 EXAMPLE	update on this target
Sudan National Target 1	dsf
Invasive alien species (IAS) and pathways are identified and prioritize	dsf
EN	
Headline Indicators	Reference period
A.1 Red List of Ecosystems	No reference period
A.2 Extent of natural ecosystems	No reference period
A.3 Red List Index	No reference period
A.4 The proportion of populations within species with an effective	No reference period

Example: Goal A

Linked national targets

Elements of global targets

NATIONAL REPORTING

National Target and Reporting process

National Targets

Implements COP
Decision 15/6
Annex 1

CBD Online Reporting Tool
submission

National
Biodiversity
Strategic Action
Plan

NBSAP submission
(pdf submission format)

National
Reporting

Implements COP
Decision 15/6
Annex 2



THE BIODIVERSITY PLAN
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Convention on
Biological Diversity

- Consolidated place to enter all the data
- Use globally available data
 - Example D.1
- Enter manual data
 - Spreadsheet template for data
 - Example C.1
- Binary indicator reporting
 - Example BIN.1

Indicator Data submission

Online Reporting Tool

https://ort.cbddev.xyz/national-reports/nr7/my-country/edit/indicator-data

CHM - ORT

Dashboard National Targets 7th National Report CHM

English Alert RAY

CHM / ORT / National Reports / Nr7 / My Country / Edit / Indicator Data

indicatorData

Headline Indicators Binary Indicators Component Indicator Complementary Indicators Other National Indicators

↑↑ Collapse All

A.1 Red List of Ecosystems (GBF-INDICATOR-A.1)

⚠️ Your country has not submitted any data for this Indicator.

Add data

A.2 Extent of natural ecosystems (GBF-INDICATOR-A.2)

⚠️ Your country has not submitted any data for this Indicator.

?

Example of available global dataset : Indicator D.1

Online Reporting Tool

https://ort.cbdddev.xyz/national-reports/nr7/my-country/edit/indicator-data

D.1 International public funding, including official development assistance (ODA) for conservation and sustainable use of biodiversity and ecosystems

1 Introduction 2 Submission 3 Review

Save Draft Review Close

General

Data

Please note that source of data selection is disabled since its still under development.

Source of Data *

- Use national data set
- Use the available data (pre-populated data)
- No data available
- Not relevant

Example of global data source at country level : Indicator D.1

GLOBAL DATA SOURCE

DISAGGREGATION

VALUES

TIME SERIES

Indicator	Has disaggregation	Disaggregation	Year	Unit	Unit description	Value	Footnote
	false	none	2013	Million (USD)		5586.559703	
	false	none	2014	Million (USD)		6795.050162	
	false	none	2015	Million (USD)		9494.46363	
	false	none	2016	Million (USD)		8073.312429	
	false	none	2017	Million (USD)		9249.188346	
	false	none	2018	Million (USD)		7921.73279	
	false	none	2019	Million (USD)		6985.860489	
	false	none	2020	Million (USD)		7201.825043	
	false	none	2021	Million (USD)		9759.582775	

Example using national data : Indicator C.1

Online Reporting Tool

https://ort.cbddev.xyz/national

Use national data set

Please note that source of data selection is still under development.

Source of Data

- Use national data set (available for pre-populated data)
- No data available
- Not relevant

National data set *

[Download sample template for the Indicator](#)

Browse... No file selected

Indicator code	Does this data row represent a disaggregation	Disaggregation
C.1	yes	no
C.1	yes	Benefits received
C.1	yes	no
C.1	yes	Access and benefi
C.1	yes	no

GLOBAL DATA SOURCE

Indicator code	Indicator	Does this data row represent a disaggregation	Disaggregation	Year	Unit	Value	Footnote
C.1	Monetary benefits received in accordance with applicable internationally agreed Access and Benefit-sharing instruments	Yes	Benefits received by indigenous peoples and local communities	2022	USD, millions	5.423	
C.1	Monetary benefits received in accordance with applicable internationally agreed Access and Benefit-sharing instruments	Yes	Local communities	2022	USD, millions	7.62	
C.1	Monetary benefits received in accordance with applicable internationally agreed Access and Benefit-sharing instruments	Yes	Benefits received by indigenous peoples and local communities	2021	USD, millions	6.312	
C.1	Monetary benefits received in accordance with applicable internationally agreed Access and Benefit-sharing instruments	Yes	Local communities	2021	USD, millions	4.232	

2023 USD 202832.265248

Example of disaggregated data submission for Indicator C.1

The screenshot shows the 'Online Reporting Tool' interface for editing indicator data. The browser address bar indicates the URL: <https://ort.cbdev.xyz/national-reports/nr7/my-country/edit/indicator-data>. The page title is 'National data set *'. A blue button offers to 'Download sample template for the Indicator'. A file named 'GBF-INDICATOR-C.1 (2020-2022).xlsx' has been uploaded. The 'Data' section contains a table with the following information:

Indicator code	Does this data row represent a disaggregation	Disaggregation	Year	Unit	Value	Footnote
C.1	Yes	Benefits received by indigenous peoples and local communities	2022	USD	5.423	
C.1	Yes	Local communities	2022	USD	7.62	
C.1	Yes	Benefits received by indigenous peoples and local communities	2021	USD	6.312	
C.1	Yes	Local communities	2021	USD	4.232	
C.1	Yes	Benefits received by indigenous peoples and local communities	2020	USD	3.223	
C.1	Yes	Local communities	2020	USD	2.348	

The 'Comments' section is currently empty, with the language set to 'English'. A rich text editor toolbar is visible below the comments area.

Example of Binary indicators data entry : BIN.1

Database | Clearing-House Mec X Online Reporting Tool

https://ort.cbddev.xyz/national-reports/nr7/my-country/edit/indicator-data

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CHM - ORT

Dashboard National Targets 7th National Report CHM

English Alert RAY

CHM / ORT / National Reports / Nr7 / My Country / Edit / Indicator Data

BIN.1 Number of countries using terrestrial and marine spatial planning to identify areas of high biodiversity importance in national development planning (KMGBF-INDICATOR-BIN-1)

Edit response

1.1 Are all areas of your country under biodiversity-inclusive spatial planning or effective management processes that:

(a) Address land-use (terrestrial) change?

Yes, fully

(b) Address land-use (inland water) change?

No, but under development

(c) Address sea-use (coastal and marine) change? (Will be considered not applicable to landlocked States)

Yes, partially

Thank You!



THE BIODIVERSITY PLAN
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Secretariat of the Convention
on Biological Diversity

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